



## **2. Services to be provided:**

- a)The Consultant shall undertake Preparations of detailed estimates containing detailed specification and quantities of various items on the basis of specifications and schedule of rates maintained by PWD.
- b)The Consultant shall ensure that the proposals are structurally sound and the estimates are accurately calculated based on adequate data. The Consultant shall be responsible for technical soundness of the estimate as well as the quantity of items of the BOQ.
- c)The Consultant shall undertake Preparation of detailed design and Structural Drawings for Civil Constructions works including all services.
- d)The Consultant shall undertake any other additional responsibility that may be entrusted with respect to the project.
- e)All the documents prepared by the Consultant shall be the property of Authority.

## **3.AWARD OF CONTRACT - Criteria:**

Subject to the requirements, Authority will award, the Contract to the Applicant/ Consultant, whose bid is found responsive, complete and in accordance with the RFP documents.

## **4.Authority'S RIGHT TO ACCEPT ANY OR ALL OFFERS:**

Authority reserves the right to accept or reject any offer, and to annul the process and reject all offers, at any time prior to award of Contract without thereby incurring any liability to the affected applicants. Authority has no obligation to inform the affected applicant(s) of the reasons for rejection of RFP.

## **6. NOTIFICATION OF AWARD:**

a)Prior to the expiry of period of validity/extended validity of the offer as prescribed in this bid document and as subsequently extended by the bidder, Authority will notify the successful applicant by Tele-fax or e-mail and confirm in writing by registered post /speed post / courier, that his offer has been accepted.

b)The Letter of Award shall constitute a part of the contract.

## **7. PERFORMANCE SECURITY:**

The successful applicant shall furnish to CHAIRPERSON,BANSBERIA MUNICIPALITY a security in the form of a **Bank Guarantee @ of 2% of the contract amount** from a Scheduled Commercial bank based in India in the Format given in Form-B, provided in Section II. The Performance Security shall be furnished within the time limit specified.

Failure of the successful applicant to submit the required Performance Security by due date, shall constitute sufficient grounds for the annulment of the award of Contract.

## **8. SIGNING OF AGREEMENT:**

Authority shall prepare the Agreement in the Performa (Form D) included in this Document, duly incorporating all the terms& conditions of agreement between Chairperson, Bansberia Municipality and successful applicant. Successful applicant will be required to execute the Contract agreement within 3 days from the date of issue of the Letter of Award. The performance guarantee should be submitted immediately after issue of letter of award but not later than 7 days of issue of letter of award. One copy of the Agreement duly signed by Authority and the Consultant through their authorized signatories will be supplied by Authority to the Consultant.