

Minutes of the entry meeting held on 07.8.2017 in the chamber of the Chairperson, Bansberia Municipality

An entry meeting between the audit party and the Municipal authorities, headed by the Chairperson was held today at 11.30 A.M. in the chamber of the Chairperson Bansberia Municipality. The meeting was presided over by the Chairperson of the Municipality.


At the beginning the Chairperson welcomed the audit party on behalf of the Municipality. The staff members of the Municipality introduced the audit party with the Chairperson.

Shri Lakhan Mahato, Senior Audit Officer of the audit party apprised the Chairperson that the Accounts Audit of the Municipality will be conducted for the year 2015-16. Shri Mahato requested the Chairperson to issue direction to all staff members to furnish the basic records /registers /information/replies of the audit observations promptly to facilitate completion of audit within the scheduled time-frame.

The Chairperson assured to look into the matter in furnishing records and replies to the audit party as promptly as possible so that audit can be conducted smoothly within the scheduled time frame.

At the end of the meeting the Chairperson assured the audit party that every possible co-operation will be extended for smooth conduct of audit.

The meeting ended with a vote of thanks to the chair.


Lakhan Mahato
Senior Audit Officer
लखन महतो / Sr. Audit Officer
बिस्मिल लेखा परीक्षा अधिकारी / Sr. Audit Officer
O/o the Pr. AG (G & SSA), W.B.,
Local Audit Department
2, Govt. Place (West), Kolkata-700 001


Chairperson/ Bansberia Municipality
Chairperson
Bansberia Municipality

Minutes of the exit meeting held on 22.08.2017 in the chamber of the Chairperson, Bansberia Municipality

An exit meeting between the audit party and the Municipal authority was held to-day at 5.00 p.m. in the chamber of the Chairperson, Bansberia Municipality. The meeting was presided over by the Chairperson of the Municipality.

Shri Lakhan Mahato, Senior Audit Officer on behalf of the Audit team briefly apprised the Chairperson on the observations of audit in respect of the audit of the Accounts Audit of the Municipality for the year 2015-16

The Chairperson appreciated the observations of audit and directed all the departmental heads to take corrective measures to meet the issues pointed out by audit.

Shri Lakhan Mahato, Senior AO on behalf of the audit party expressed thanks to all Officers and Staff members of the Municipality for extending their cooperation in conducting the audit smoothly.

At the end of the meeting the Chairperson also expressed thanks to the audit party on behalf of the Municipality for conducting audit and for the valued audit observations.

The meeting ended with a vote of thanks from both the ends.



**Senior Audit Officer
Local Audit Department**



**Chairperson
Bansberia Municipality**