Minutes of the entry meeting held on 07.08.2015 between the visiting Audit team headed by Sri Somnath Banerjee, Sr. Audit Officer and Mrs. Arijita Sil,

Chairman of Bansberia Municipality, in presence of the other Officials of the

Municipality.

At the beginning the Sr.Audit Officer informed that the audit party

was going to take up the Transaction audit of the Bansberia Municipality for

the period 2013-15 today itself.

The Sr. Audit Officer briefly apprised the objective of audit of the

Municipality and requested the Chairman to extend their co-operation in

conducting the audit. He also emphasised on timely submission of records and

replies to audit observations to complete the audit within the scheduled time-

frame.

The Chairman and the officers of the Municipality assured to extend

their co-operation and help in conducting the audit smoothly within the

scheduled time frame.

The meeting ended with thanks from both the sides.

Sr. Audit Officer

Local Audit Deptt. /Govt.Audit

Chairman

Bansberia Muncipality

SOMNATH BANERJEE
Sr. Audit Officer
Oto, the Pr. Accountant General
(G&SSA), West Bengal
Local Audit Department

San Louis Molkata - 64