

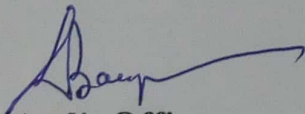
**Minutes of the entry meeting held on 07.08.2015 between the visiting Audit team headed by Sri Somnath Banerjee, Sr. Audit Officer and Mrs. Arijita Sil, Chairman of Bansberia Municipality, in presence of the other Officials of the Municipality.**

At the beginning the Sr.Audit Officer informed that the audit party was going to take up the Transaction audit of the **Bansberia Municipality** for the period 2013-15 today itself.

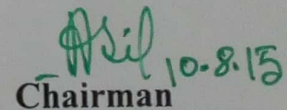
The Sr. Audit Officer briefly apprised the objective of audit of the Municipality and requested the Chairman to extend their co-operation in conducting the audit. He also emphasised on timely submission of records and replies to audit observations to complete the audit within the scheduled time-frame.

The Chairman and the officers of the Municipality assured to extend their co-operation and help in conducting the audit smoothly within the scheduled time frame.

The meeting ended with thanks from both the sides.



**Sr. Audit Officer  
Local Audit Deptt. /Govt.Audit**



**Chairman  
Bansberia Municipality**

SOMNATH BANERJEE  
Sr. Audit Officer  
O/o. the Pr. Accountant General  
(G&SSA), West Bengal  
Local Audit Department  
Sankar Road, Kolkata - 64

**Minutes of the exit meeting held on 28.08.2015 between the visiting Audit team headed by Sri Somnath Banerjee, Sr. Audit Officer and Mrs. Arijita Sil, Chairperson of Bansberia Municipality.**

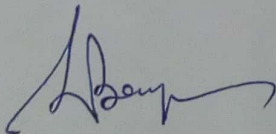
At the beginning Sri S.Banerjee, Sr.Audit Officer on behalf of audit team informed that the transaction audit for the year 2013-15 has been completed as on today i.e 28.08.2015. He discussed the observations made during audit in detail. He also stated that reply to a few audit queries were pending.

The Chairman of the Municipality noted the observations and informed that necessary action in view of the audit observations would be taken. He also assured that the pending replies to the audit queries would be furnished shortly.

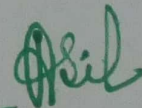
Lastly Sr.Audit Officer on behalf of audit party expressed his thanks to the concerned officers and staff of the corporation for extending their co-operation in conducting the audit.

The Chairman and the officers of the Municipality also conveyed thanks to the visiting audit party for conducting the audit.

Meeting ended with thanks from both ends.



**Sr. Audit Officer  
O/o Pr.A.G (G & SSA )  
Govt.Of India**



**Chairperson  
Bansberia Municipality**