

Application is invited from the eligible and interested members of Self Help Group within Bansberia Municipal area for the post of **Community Service Provider**. For smooth implementation of West Bengal State Urban Livelihood Mission (SWAYAMSIDDHA) 3 Nos. (Three) of Community Service Providers will be appointed through each City Level Federation (**Bansberia Saraswati & Haneswari City Level Federation**) under Bansberia Municipality. The appointment is purely contractual based and as per basic norms and criteria of performance, the maximum honorarium is Rs 3500/- (Three thousand five hundred) per month per CSP. Terms and conditions are noted below:-

NAME OF THE POST: Community Service Provider (CSP)

No of Post: 6 (Six)

Essential Eligibility:

- 1) The applicant must be a woman with permanent resident of Bansberia Municipality and a member of Self Help Group (Age at least 3 year in the SHG) following Panchasutra.
- 2) Age at least 21 years (as per 01.01.2021)
- 3) Educational Qualification: Madhyamik or equivalent examination.
- 4) Who has taken credit from SHG at least 3 times and taken a minimum of Rs. 50,000/- and is not a defaulter on payment.
- 5) Must have training & communication skills and desire to learn new skills.
- 6) Is willing to go District and various places as and when required and is physically fit.
- 7) Must have knowledge about the structure, Bookkeeping, and financial management of Self Help Group, Area Level Federation & City Level Federation and sound knowledge about the Geographical area of Bansberia Municipal area.
- 8) The candidate should not be engaged in any regular activities like ICDS Worker or as an ASHA activist or as a full time employee of any government Organization / any other organitaion.
- 9) Master trainers of DAY-NULM & Office Bearers of CLF will not eligible to apply.
- 10) Must not continue to act as an office bearer of any SHG/CLF/ALF.
- 11) She should not be a CIBIL defaulter.

Desirable Eligibility:

- 1) Basic knowledge in Computer.
- 2) Able to ride bicycle.

Candidates are requested to check the Website of Bansberia Municipality (www.bansberiamunicipality.org) & Notice Board of Bansberia Municipality for further details. The vacancy notice is may also viewed in front of UCO Bank, Tribeni Branch and in front of Punjab National Bank, Bansberia Branch.

Last date of submission of Application is 20th July 2021 up to 4 p.m. Application should reach directly in the NULM department of this Municipality.

After scrutiny, the selected candidates will be selected through written exam and interview. Examination Schedule and candidate list will be published in the Municipality Notice Board and will be informed through telephone.

Candidates should enclose Self - attested photocopy of the age proof certificate(Madhyamik Admit Card or Certificate), Aadhaar Card/ Voter Card and Educational Qualifications (Mark sheet of Madhyamik Examination) and character Certificate with the application. 2 recent Passport size photo is to be attached.

Any applications received after the schedule date and time will not be entertained.

Date:.....09.07.2021.....



Chairperson

**Board of Administrators
Bansberia Municipality**